

THE PUDUCHERRY STATE COOPERATIVE CONSUMERS' FEDERATION LTD.

(CONFED) No. P-429

A38 & A39, Industrial Estate, Thattanchavady, Puducherry – 605 009

Email: admin@pondyconfed.com

**APPLICATION FORM FOR EMPANELMENT OF RICE MILLERS /
SUPPLIERS**

State Free Rice Scheme – Puducherry & Karaikal Regions

Ref: PSCCF/C/RICE/EOI/1726/2026-27

SECTION 1: APPLICANT DETAILS

1. Name of Firm / Entity			
2. Type of Entity	☐ Cooperative Society ☐ Cooperative Federation ☐ Individual ☐ Proprietorship ☐ Partnership ☐ Pvt. Ltd. ☐ Public Ltd. ☐ Miller ☐ PSU / Govt. Undertaking ☐ Other		
3. Registration No.		Date of Regn.	
4. Registered Address			
5. Contact Person & Designation		Mobile No.	
6. Email Address		Landline No.	
7. PAN No.		GST No.	
8. FSSAI License No.		Valid Upto	
9. Bank Account Details	Bank Name: _____ Branch: _____ Account No.: _____ IFSC Code: _____		

SECTION 2: FINANCIAL ELIGIBILITY (Minimum Annual Average Turnover: Rs. 50 Crore)

Financial Year	Turnover (Rs. in Crore)	Net Worth (Rs. in Crore)	CA Certificate Enclosed
2022 – 2023			☐ Yes ☐ No
2023 – 2024			☐ Yes ☐ No
2024 – 2025			☐ Yes ☐ No
Average Annual Turnover			☐ Qualifies ☐ Does Not Qualify

SECTION 3: PRIOR EXPERIENCE IN RICE OR ANY PULSES SUPPLY (Min. Rs. 25 Crore in a Single Contract)

Sl. No.	Contracting Dept. / Organization	Nature of Contract	Contract Period	Contract Value (Rs. Crore)	Performance Certificate Enclosed
1					☐ Yes ☐ No
2					☐ Yes ☐ No
3					☐ Yes ☐ No

SECTION 4: RICE VARIETY PROPOSED TO BE SUPPLIED

Variety	Proposed for Puducherry Region	Proposed for Karaikal Region	Sample Submitted
ADT-36	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
ADT-38	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
ADT-39	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
ADT-43	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
ADT-45	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
IR-50	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
IR-20	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
SORNA (Slender)	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No

Note: 3 nos. of 1 Kg sealed rice samples per variety must be submitted physically at CONFED office with acknowledgement, which should be submitted along with the sealed cover.

SECTION 5: TENDER FEE & SECURITY DEPOSIT (SD)

Particulars	Amount	DD/BG/NEFT No.	Date
Tender Application Fee (Non-refundable)	Rs. 5,000/-		
Security Deposit (SD)	Rs. 5,00,00,000/- (Rs. Five Crores only)		

Payment to be made in favour of: **The Puducherry State Cooperative Consumers' Federation Ltd.**
Bank Name: **Federal Bank**, Account No.: **24490200002926** IFSC Code: **FDRL0002449**

SECTION 6: DOCUMENTS CHECKLIST (As per Annexure-I of Tender Document)

Sl. No.	Document Description	Enclosed	Page No.
1	Duly filled, signed and sealed Application / Tender Document	Yes / No	
2	Scanned copy of Tender Form Fee receipt – Rs. 5,000/- (Non-refundable)	Yes / No	
3	Security Deposit (SD) – Rs. 5,00,00,000/- (DD / BG / RTGS / NEFT)	Yes / No	
4	Copy of GST Registration Certificate	Yes / No	
5	Copy of valid FSSAI License / Food License issued by Competent Authority	Yes / No	
6	Copy of latest monthly GST Returns filed	Yes / No	

7	Certificate from Chartered Accountant for Average Annual Turnover (2022-23, 2023-24, 2024-25)	Yes / No	
8	Copies of Audited P&L Account and Balance Sheet for FY 2022-23, 2023-24 & 2024-25	Yes / No	
9	Copies of Income Tax Returns (ITR) for FY 2022-23, 2023-24 & 2024-25	Yes / No	
10	Performance Certificates / Work Orders proving Rice or any pulses supply of min. Rs. 25 Crore in a single contract (any one of FY 2020-21 to 2024-25)	Yes / No	
11	Acknowledgement from CONFED for submission of 3 nos. of 1 Kg rice samples per variety	Yes / No	
12	Notarized Affidavit (on Rs. 100/- Stamp Paper) – Not convicted under FSSAI Act / Not Blacklisted (as per Annexure-III)	Yes / No	
13	Undertaking that Bid shall remain valid for 120 days from date of opening	Yes / No	
14	Covering Letter on Company Letterhead (as per Annexure-II format)	Yes / No	

SECTION 7: DECLARATION BY APPLICANT

I/We, the undersigned, do hereby solemnly declare that:

1. All information furnished in this application is true, correct and complete to the best of my/our knowledge and belief.
2. I/We have read and understood all the terms and conditions of the Terms & Conditions (**Ref: PSCCF/C/RICE/EOI/1726/2026-27**) and agree to abide by the same unconditionally.
3. I/We or our firm/entity is not blacklisted or debarred by any Government Department / Organization during the last three financial years.
4. I/We or our firm/entity has not been convicted under the FSSAI Act or any other Statute.
5. I/We understand that furnishing of false information shall result in forfeiture of Security Deposit and legal action at the discretion of the Managing Director, CONFED.
6. I/We agree that the bid shall remain valid for 120 days from the date of opening of bids.
7. I/We have not sub-let or assigned any part of the proposed supply and will not do so without prior written approval of CONFED.

Place: _____ Date: _____

Name of Authorized Signatory: _____

Designation: _____ Mobile: _____

Signature with Seal of the Firm:

(Signature & Official Seal)

Submit completed application with all documents in closed cover subscribing Expression of Interest for Empanelment for Rice supply.

Application Deadline: 07.07.2025 by 17:00 HRS | Bid Opening: 07.07.2025 at 18:00 HRS

For queries: admin@pondyconfed.com | CONFED, 59, Industrial Estate, Thattanchavady, Puducherry – 605 009

THE PUDUCHERRY STATE COOPERATIVE CONSUMERS' FEDERATION LTD.

(CONFED) No. P-429

A-38 & A-39, Industrial Estate, Thattanchavady, Puducherry – 605 009

Email: admin@pondyconfed.com

TERMS AND CONDITIONS

EMPANELMENT OF RICE MILLERS / SUPPLIERS

State Free Rice Scheme – Puducherry & Karaikal Regions, U.T. of Puducherry

KEY PROCUREMENT PARAMETERS

Reference No.	PSCCF/C/RICE/EOI/1726/2026-27
Implementing Agency	The Puducherry State Cooperative Consumers' Federation Ltd. (CONFED), No. P-429
Supply Period	5 (Five) Months Rice from the date of first Supply Order
Contract Completion	Within 120 days from the date of Supply Order
Commodity	White Colour Single Boiled Rice (ADT-36 / ADT-38 / ADT-39 / ADT-43 / ADT-45 / IR-50 / IR-20 / SORNA)
Coverage	Puducherry Region (385 FPS) & Karaikal Region (90 FPS) – Total 475 Fair Price Shops
Monthly Requirement	Approx. 5,150 MT (Puducherry: 4,207 MT + Karaikal: 943 MT) subject to $\pm 10\%$ variation
Total Estimated Quantity	Approx. 25,750 MT for 5 months (subject to variation as per Government indent)
Government Authority	Department of Civil Supplies & Consumer Affairs, Govt. of Puducherry
Application Deadline	07th July 2026 (during office hours)

1. BACKGROUND & AUTHORITY

- 1.1 The Puducherry State Cooperative Consumers' Federation Ltd. (CONFED), No. P-429, has been nominated as **the Implementing Agency** by the Department of Civil Supplies & Consumer Affairs (DCS&CA), Government of Puducherry for procurement and distribution of rice under the State Free Rice Scheme.
- 1.2 As directed by the Government of Puducherry vide Memorandum No. **0912/DCS&CA/PDS/B1/2024-25 dated 23.06.2026**, CONFED is inviting applications for Empanelment of eligible rice millers and suppliers for supply of White Colour Single Boiled Rice for **a period of 5 (Five) months** under the State Free Rice Scheme for Puducherry and Karaikal regions of the Union Territory of Puducherry.
- 1.3 The entire contracted quantity must be supplied and the contract completed within **120 (One Twenty)** days from the date of issuance of the Supply Order.
- 1.4 These Terms and Conditions shall be read in conjunction with the Application Form, the Empanelment Notice, and all instructions issued by CONFED from time to time.

2. ELIGIBILITY CRITERIA

2.1 The following entities registered in India are eligible to apply:

- (a) Cooperative Societies / Cooperative Federations
- (b) Individuals / Proprietorship / Partnership Firms

- (c) Private Limited or Public Limited Companies
- (d) Rice Millers
- (e) State or Central Government Undertakings / PSUs
- (f) Any other legal entity registered in India

2.2 Financial Eligibility: The applicant must have a minimum average annual turnover of **Rs. 50 Crore (Rupees Fifty Crores only)** in each of the three preceding financial years i.e., 2022-23, 2023-24 and 2024-25, as certified by a Chartered Accountant.

2.3 Prior Experience: The applicant must have successfully executed at least one contract for supply of rice or any pulses of value not less than **Rs. 25 Crore (Rupees Twenty Five Crores only)** in a single contract during any one of the financial years 2020-21 to 2024-25 to any State / Central / UT Government Department or PSU owned or subsidized by such Government. Performance certificates / work orders must be submitted as proof.

2.4 The applicant must hold a valid FSSAI Food License / Certificate in their name.

2.5 The applicant must have a valid GST Registration and shall submit copies of the latest monthly GST returns filed.

2.6 The applicant / firm must not be blacklisted or debarred by any Government Department during the last three financial years.

2.7 The applicant / firm must not have been convicted under the FSSAI Act or any other Statute.

3. COMMODITY SPECIFICATION

3.1 The commodity to be supplied is White Colour Single Boiled Rice of the following approved varieties only:

- (a) ADT-36 (b) ADT-38 (c) ADT-39 (d) ADT-43 (e) ADT-45 (f) IR-50 (g) IR-20
(h) SORNA (Slender)

3.2 The rice must conform strictly to the quality norms and specifications prescribed in the Standard Operating Procedure (SOP) issued by the Department of Civil Supplies & Consumer Affairs, Government of Puducherry.

3.3 The rice shall be packed in **10 Kg unit packs in PP Woven Bags with handles**, complying with the Food Safety and Standards Act, 2006 (FSSAI) labelling norms. All labelling and printing matter shall be as specified by CONFED.

3.4 The applicant shall **submit 3 (three) nos. of 1 Kg** sealed rice samples per variety proposed to be supplied, physically at the CONFED office and obtain an acknowledgement. The acknowledgement must be submitted along with the application. Samples will be tested by the Technical Committee and shall serve as quality benchmark during supply.

4. SUPPLY PERIOD & CONTRACT COMPLETION

4.1 The empanelled supplier shall supply rice for a **period of 5 (Five) months** from the date of the first Supply Order issued by CONFED.

4.2 The entire contracted quantity shall be supplied and the contract fully completed within **120 (One Twenty) days** from the date of the Supply Order. No extension of time shall be granted beyond this period except under Force Majeure conditions as provided under Clause 13.

4.3 The total quantity under this empanelment is estimated at approximately **25,750 MT for 5 months, subject to ±10% variation** as per actual Government indent.

4.4 The quantity is subject to change in accordance with policy decisions of the Government of Puducherry. CONFED shall not be liable for any loss arising from variation in quantity.

5. APPLICATION FEE & SECURITY DEPOSIT (SD)

5.1 Application Fee: Rs. 5,000/- (Rupees Five Thousand only), non-refundable, payable by Account Payee Demand Draft / Banker's Cheque issued by any Nationalised / Scheduled Bank **in favour of The Puducherry State Cooperative Consumers' Federation Limited.**

5.2 Security Deposit (SD): Rs. 5,00,00,000/- (Rupees Five Crores only), payable by Account Payee Demand Draft / RTGS / NEFT / Banker's Cheque / Irrevocable Bank Guarantee issued by any Nationalised / Scheduled Bank **in favour of The Puducherry State Cooperative Consumers' Federation Limited.**

5.3 Bank Details for Payment:

Account Name : The Puducherry State Cooperative Consumers' Federation Ltd.

Bank : Federal Bank

Account No. : 24490200002926

IFSC Code : FDRL0002449

5.4 Applications without the Application Fee shall be summarily rejected. Applications without Security Deposit shall also be summarily rejected.

5.5 The Security Deposit of unsuccessful applicants shall be returned within a reasonable time after finalization of empanelment.

5.6 The Security Deposit of the successful supplier shall be refunded after full completion of the supply contract.

5.7 Security Deposit shall be liable to forfeiture if the empanelled supplier: (a) withdraws or modifies the offer after acceptance; (b) fails to enter into the agreement within the stipulated time; (c) fails to supply the contracted quantity; or (d) commits any breach of these Terms and Conditions. The supplier shall also be liable to be blacklisted in such events.

6. DELIVERY OBLIGATIONS

6.1 The empanelled supplier shall deliver White Colour Single Boiled Rice directly to 475 Fair Price Shops (Puducherry: 385, Karaikal: 90) or any other location specified by CONFED at the time of delivery.

6.2 Quality Inspection: The Quality Control Team deputed by DCS&CA, Government of Puducherry shall draw samples from each truck and test quality parameters as per the SOP. Supply to FPS shall commence only after the truck passes the quality inspection, as per instructions of CONFED officials.

6.3 The supplier shall arrange Small Trucks / TATA ACE (2 MT to 10 MT capacity) for delivery to FPS located in narrow lanes, wherever required.

6.4 All labour charges for loading at the supplier's point, unloading at CONFED warehouse, and further distribution to each FPS shall be borne entirely by the supplier.

6.5 The supplier shall quote a single firm price per ton for both regions, inclusive of all expenses viz. rice cost, packing in 10 Kg unit packs, transportation, loading, unloading, transit insurance, GST, duties, cess and all other statutory charges up to FPS door delivery.

6.6 No insurance of goods supplied shall be payable by CONFED. All transit risks shall be borne by the supplier.

6.7 Sub-letting: The supply contract shall be executed exclusively by the empanelled supplier. Sub-letting or assignment to any third party is strictly prohibited.

7. QUALITY STANDARDS & INDEMNITY

7.1 All rice supplied shall strictly conform to the quality norms prescribed in the SOP issued by DCS&CA, Government of Puducherry, and shall comply with the Food Safety and Standards Act, 2006.

7.2 CONFED reserves the right to reject any consignment that does not meet the prescribed quality parameters. Rejected stock shall be removed by the supplier at their own cost within 48 hours of intimation.

7.3 The supplier shall indemnify CONFED against all claims, losses, penalties or legal proceedings arising from supply of inferior, substandard, or adulterated rice.

7.4 The supplier shall ensure that rice supplied matches the approved samples submitted at the time of application. Any deviation shall attract penalty and/or termination of the contract.

8. PAYMENT TERMS

8.1 Upon completion of each monthly supply, the supplier shall submit bills in triplicate in favour of the **Managing Director, The Puducherry State Cooperative Consumers' Federation Limited** along with the supply completion certificate issued by the Managing Director, Fair Price Shop.

8.2 Payment shall be made electronically (RTGS / NEFT) to the supplier's bank account within 30 (Thirty) days from the date of submission of the bill, directly by the **Managing Director, The Puducherry State Cooperative Consumers' Federation Limited**

8.3 All prices shall be quoted in Indian Rupees only. The quoted price shall be firm and shall not be subject to any escalation during the 5-months contract period.

8.4 The price shall be per Metric Ton (MT), inclusive of all duties, cess, GST, packing, loading, transit insurance, unloading, and FPS door delivery charges for both regions.

8.5 The price quoted by the applicant shall not exceed Rs. 43.47 (Rupees Forty-Three and Forty-Seven Paise only) per Kg, as fixed by the Government of Puducherry. Applications quoting a price higher than this ceiling shall be summarily rejected.

9. PENALTY & LIQUIDATED DAMAGES

9.1 If the supplier fails to supply the contracted quantity within the 120-day contract period or fails to meet monthly supply schedules, liquidated damages shall be levied at the rate of 0.5% (Zero point Five Percent) of the value of the delayed / undelivered goods per week of delay or part thereof.

9.2 The maximum liquidated damages shall not exceed 10% (Ten Percent) of the total contract price.

9.3 CONFED reserves the right to withhold payment or deduct penalty amounts from pending bills for any unsatisfactory or substandard stock supplied. The decision of the Managing Director, CONFED shall be final and binding.

9.4 In the event the supplier fails to supply the entire quantity within the 120-day period, CONFED shall have the right to procure the balance quantity from alternative sources at the risk and cost of the defaulting supplier.

9.5 The supplier shall also be liable to be blacklisted / debarred from future CONFED / Government procurement in the event of persistent default.

10. AGREEMENT & SIGNING OF CONTRACT

10.1 Upon empanelment, the successful supplier shall sign and execute the Agreement Form (in stamp paper of Rs. 100/-) within 5 (five) days of receipt of the Notification of Empanelment / Supply Order from CONFED.

10.2 The agreement shall be valid for the 5-months supply period and shall stand terminated upon completion of all supply obligations and settlement of accounts.

10.3 The Managing Director, CONFED reserves the right to place supply orders on any empanelled supplier for any quantity for any region, as per requirement, on the same terms and conditions.

10.4 All disputes arising out of or in connection with this empanelment / contract shall be subject to the jurisdiction of Courts of law in Puducherry only.

11. GENERAL CONDITIONS

11.1 The Managing Director, CONFED reserves the right to accept or reject any or all applications, in full or in part, without assigning any reason.

11.2 The Managing Director also reserves the right to relax, modify or cancel any of the provisions of these Terms and Conditions at any time.

11.3 CONFED shall not be liable for any loss of profit or indirect loss claimed by the supplier arising out of this empanelment.

11.4 Any Bidder / applicant participating in this process must not have a conflict of interest as defined under applicable Government procurement norms. Violation shall result in disqualification and forfeiture of Security Deposit.

11.5 The supplier shall, in future, be ready to operate the FPS Automation Software as per the advice of DCS&CA / CONFED, as part of End-to-End Computerization of the Targeted Public Distribution System.

11.6Language: All correspondence, documents, and bids shall be in the English language.

11.7 For any clarification relating to this empanelment, applicants may write to: **admin@pondyconfed.com**

12. FORCE MAJEURE

12.1 In the event of Force Majeure circumstances – including Act of God, natural calamities, fire, war, military operations, blockades, Government of India / Puducherry policy restrictions, or strikes / lockouts beyond the control of the supplier – the supply period may be extended for the duration of such circumstances, subject to written intimation and approval by CONFED.

12.2 If Force Majeure conditions persist for more than 3 (three) continuous months, either party may terminate the contract without prejudice to any claims for loss already sustained. The affected party shall immediately notify the other party upon commencement and cessation of such circumstances.

12.3 Force Majeure shall not be invoked for events that were foreseeable or preventable by the supplier at the time of entering into the contract.

ACCEPTANCE OF TERMS AND CONDITIONS

I / We, the undersigned, hereby confirm that I / We have read, understood and unconditionally accept all the Terms and Conditions set out above for Empanelment of Rice Millers / Suppliers under the State Free Rice Welfare Scheme administered by CONFED, Puducherry.

I / We agree that the empanelment and supply shall be governed by these Terms and Conditions and all instructions issued by CONFED / DCS&CA from time to time.

Name of Authorised Signatory: _____

Designation: _____ Organisation: _____

Place: _____ Date: _____

Mobile: _____ Email: _____

Signature with Seal:

(Authorised Signatory with Official Seal)

Applications to be submitted to CONFED during office hours on or before 07th July 2026

A-38 & A39, Industrial Estate, Thattanchavady, Puducherry – 605 009 | admin@pondyconfed.com

Managing Director, CONFED, Puducherry

THE PONDICHERRY STATE CO-OPERATIVE CONSUMERS' FEDERATION LIMITED
No. P.429 (CONFED)
A-38 & A-39, Industrial Estate, Thattanchavady, Puducherry – 605 009.

Ref.No.: PSSCF/C/RICE/EOI/1726/2026-27

Date: 30/06/2026

EXPRESSION OF INTEREST (EOI)

Expression of Interest is invited from eligible Rice Millers, Manufacturers, Suppliers, Marketing Federations, Co-operative Institutions and other interested agencies for empanelment for the supply of rice to Confed under the Government of Puducherry under State Free Rice Scheme.

Interested parties may obtain the EOI document, Application Form and Terms & Conditions from the Office of the Managing Director, CONFED, during office hours on payment of the prescribed application fee. The documents are also available on admin@pondyconfed.com

The duly filled application in a sealed cover should reach the below-mentioned **address on or before 07.07.2026 up to 5.00 P.M.** Late applications will not be considered. The EOI is intended for empanelment only and does not confer any right for award of supply orders.

CONFED reserves the right to accept, reject, cancel or postpone the EOI, wholly or partly, without assigning any reason whatsoever.

ADDRESS:

The Managing Director

**The Pondicherry State Co-operative Consumers' Federation Ltd.No.P.429,
(CONFED)**

**A-38 & A-39, Industrial Estate,
Thattanchavady, Puducherry – 605 009.**

**(P. IYYAPPAN)
MANAGING DIRECTOR**